

TAKE A COURSE IN OPENOLAT

Conditions:

- 1. You have already registered in OpenOLAT.
- 2. You know the exact specification of your course.

1 Find a course

Click on the tab *Courses*. We recommend searching a course by selecting the *catalog*.

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Select the button *Catalog* and then click through the following catalog structure up to the folder of the Lehrende (=lecturer) who is responsible for your course (in our example Prof. Mustermann). Start by clicking on HS MZ (=Hochschule Mainz).

Then click on the title of the course.

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2 Take a course

First off, klick on *book Course* and enter the access code for the course which had been handed over to you. Then click on *Order*.



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If your access code was accepted you will see the start page of the course.

You will find the materials, notifications etc. of the course on the left side.

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3 Subscribe to a folder

Select the folder to subscribe and then click on OFF behind Modifications.

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