

Participation of the University of Applied Sciences in the dialog-oriented service procedure since winter semester 2014/15

The dialog-oriented service procedure provides national support to participating universities in their admission processes in the effort to avoid multiple admissions.

What does this mean for your application to the University of Applied Sciences?

Please always submit the application for a degree program – independent of participation in the dialog-oriented service procedure – locally and directly to the University of Applied Sciences / uni-assist.

To register, enter your personal information and you will then receive an email from hochschulstart.de containing your applicant identification number (BID) and your applicant authorization number (BAN). You will need this applicant ID and BAN for the application to one of the above-mentioned degree programs of the University of Applied Sciences on the application portal of the University or for uni-assist. You will then be led step-by-step through the rest of the application process.

Information on registering at hochschulstart.de

Please note that multiple registrations at hochschulstart.de are not permitted. Should you have registered more than once, a decision will only be made regarding the applications submitted with the most recent registration. Surplus registrations including all of the related applications will be deleted and will not be considered in the remaining process steps. Deletion cannot be reversed.

A user account is set up for you when registering at hochschulstart.de. Your user account is where the information on all of your applications to the degree programs that participate in the dialog-oriented service procedure comes together. Your applications are reconciled in a database shared by the participating universities. After the allocation process for study places at a university, which is individual to each university, is concluded at the respective participating universities, the offers of admission from different universities are made available to you in your user account. This provides you with an overview of the status of your applications so you can decide which admission offer to accept.

Please note that you can also use the user account you have set up during your registration for applications in later processes. An additional registration would cause a prohibited multiple registration.

Do you have any questions about registering at hochschulstart.de? You can find more information at www.hochschulstart.de/dosv or send an email to [service\(at\)hochschulstart.de](mailto:service(at)hochschulstart.de).

What application deadlines must you observe?

You can apply for the winter semester 2017/18 from the end of calendar week 19 until the application deadline on July 15, 2017.

After submission of your application, in the later course of the procedure you can see the status of your application, as well as a possible offer of admission from the University of Applied Sciences in your user account on the application portal of hochschulstart.de. You can accept the offer of admission from the University of Applied Sciences via the application portal of hochschulstart.de. After you have declared acceptance of the offer of admission from the University of Applied Sciences via the application portal hochschulstart.de, you will then receive a letter of admission from the University of Applied Sciences by regular mail.

You can also find more detailed information on the application procedure in the dialog-oriented service procedure on the website of the Stiftung für Hochschulzulassung (University Admissions Foundation) at www.hochschulstart.de/dosv.

Who receives what data/information about you?

Hochschulstart.de processes selected data that is submitted to the University of Applied Sciences. The employees of the University of Applied Sciences only have access to the applications you have submitted for the University of Applied Sciences. If you have also applied to additional universities, the employees of the University of Applied Sciences receive no knowledge of this.