



Hochschule Mainz Postfach 1967 55009 Mainz

Studienmanagement | Academic Advisory Services
Fachbereich Wirtschaft | School of Business

Hochschule Mainz
University of Applied Sciences
Lucy-Hillebrand-Straße 2
55128 Mainz, Germany

T +49 6131 628-3441
F +49 6131 628-93441
E studium.wirtschaft@hs-mainz.de
W www.wirtschaft.hs-mainz.de

Certificate of the company project

Business Administration M.Sc.

The following applies to students who are verifiably enrolled at our university in the above-mentioned degree program (current certificate of enrollment attached):

In accordance with Mainz University of Applied Sciences examination regulations §4 section 1, the standard period of study of four semesters includes 450 hours which must be used for a project at a company in accordance with §24, sections 1, 4 of the General Examination Regulations.

The following points must be taken into consideration:

- The practical work is to have a direct correlation with the degree program.
- The focus is on human resources management & organization, marketing and controlling.
- The company project is to be carried out at the company during the lecture-free period.
- The length of the project can be agreed on individually by the student in consultation with the internship provider. No project may be shorter than the minimum length of three months working full-time (450 hours).
- The respective company is to issue a certificate to the student describing the type and scope of activities as well as the number of days absent.

This certificate was issued by computer and is valid without a signature. Any additions and changes require express confirmation by the Academic Advisory Services Department.